



Navarrete | Schwartz
A PROFESSIONAL CORPORATION

CRIMINAL MATTER INTAKE

PRINCIPAL PURPOSE: The information on this form is protected by the attorney-client privilege. ROUTINE USES: Information on this form will be used to provide legal advice, to prepare legal correspondence and documents for the client. Disclosure is Voluntary. Nondisclosure, however, may preclude the desired legal assistance.

DATE: _____

HOW DID YOU HEAR ABOUT US?

YELLOW PAGES _____ FRIEND _____ LETTER/FLYER _____ RADIO _____ OTHER _____

FULL NAME: _____ E-MAIL: _____
(OUR OFFICE **REQUIRES** THE USE OF ELECTRONIC MAIL FOR CORRESPONDENCE)

HOME ADDRESS _____
(STREET) (CITY) (STATE) (ZIP)

CELL PHONE: _____ HOME PHONE: _____

SPOUSE: _____ PHONE: _____

EMPLOYER: _____ PHONE: _____

ADDRESS _____
(STREET) (CITY) (STATE) (ZIP)

BONDSMAN: _____ OFFICE PH: _____

DO YOU HAVE: FACEBOOK: _____ INSTAGRAM: _____ SNAPCHAT: _____

BRIEFLY DESCRIBE THE LEGAL MATTER WHICH YOU WISH TO DISCUSS WITH US:

OFFICE USE ONLY BELOW THIS LINE

_____ CONFLICT CHECK _____ INITIAL _____ CONFLICTED: YES _____ NO _____

ACCEPTED BY: _____

HOURLY: RETAINER: _____ AMOUNT TO KEEP IN TRUST: _____

FLAT RATE: TOTAL: _____ DOWN PAYMENT: _____ MONTHLY: _____ TRIAL FEE: _____